Kubota Engine Park

User's Manual

KUBOTA Corporation

Introduction

1. Purpose and Scope of This Manual

Purpose of This Manual

The purpose of this manual is to understand the procedures and basic site structure for successfully logging in to and using Kubota Engine Park.

Scope of This Manual

This manual applies to everyone using Kubota Engine Park.

2. Overview of Kubota Engine Park

Kubota Engine Park is the name of the portal site created to **provide various information related to Kubota engines at the appropriate timing for users**.

This portal site is managed by KUBOTA Corporation Engine Division.

3. Recommended Environment for Kubota Engine Park

Operations of this system have been verified under the following environment.

・Microsoft Windows 10 Pro + Google Chrome latest edition
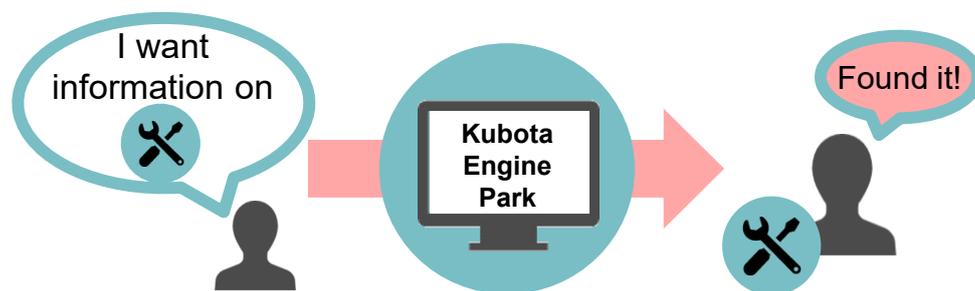
4. Purpose of Kubota Engine Park

Fig. 1: Integrate required information on the site to improve usability

● **Collectively manage information on Kubota engines with the comprehensive portal site and provide required information quickly and accurately to users who need it.**

-Manage information online and develop required information on the Web at the timing needed.

-Minimize the time needed to search for information

-Ensure smooth communication within the company and between companies

Contents

1 Basic Screen Layout

This chapter describes the basic screen layout of Kubota Engine Park.

1. Kubota Engine Park Site Top Page

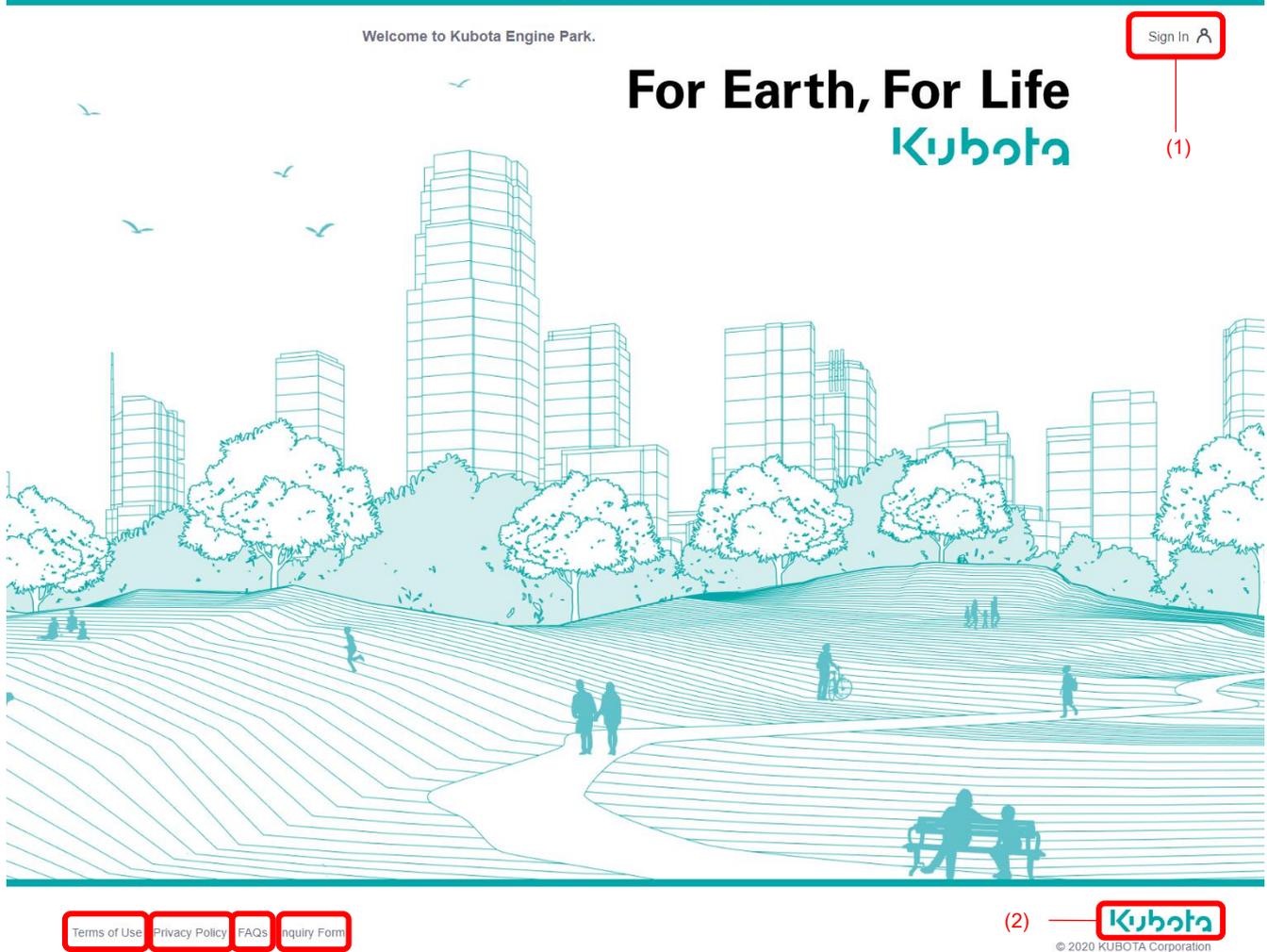This section describes the Kubota Engine Park site top page.

Fig. 2: Kubota Engine Park site top page

(1) Sign in
   Click to open the login page.
   (See p. 8 "Login Procedure")

(2) Kubota logo
   Click to open the corporate site of KUBOTA Corporation.

(3) Terms of Use
   Click to open the terms of use of Kubota Engine Park.

(4) Privacy Policy
   Click to open the privacy policy.

(5) Inquiry Form
   Click to open the inquiry form page.

(6) FAQs
   Click to open the login-related FAQ page.
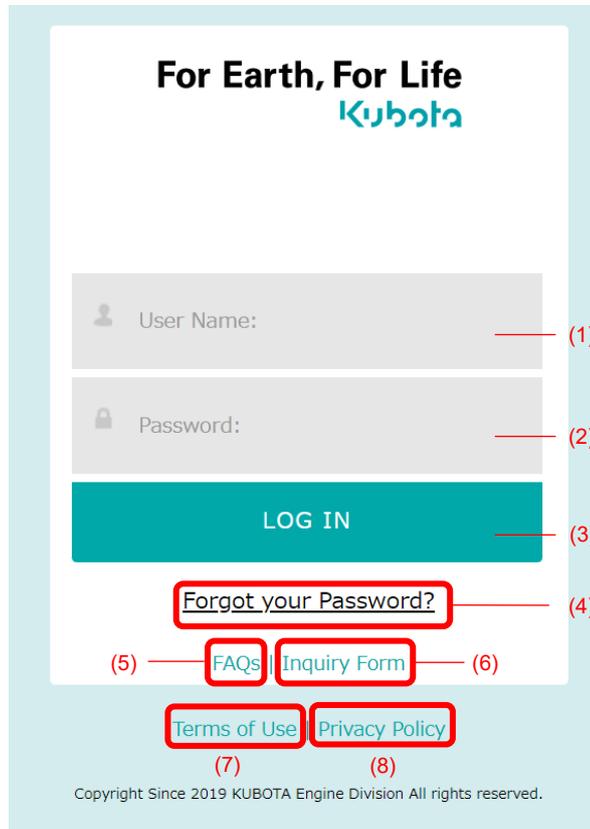
2. Login Page

This section describes the login page.

For Earth, For Life
Kubota

👤 User Name: ——— (1)

🔒 Password: ——— (2)

LOG IN ——— (3)

Forgot your Password? ——— (4)

(5) ——— FAQs | Inquiry Form ——— (6)

Terms of Use | Privacy Policy
(7)   (8)

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Fig. 3: Login page

(1) User name input field

(2) Password input field

(3) Login button

(4) Password reset button

(5) FAQs
    Click to open the login-related FAQ page.

(6) Inquiry Form
    Click to open the inquiry form page.

(7) Terms of Use
    Click to open the terms of use of Kubota Engine Park.

(8) Privacy Policy
    Click to open the privacy policy.
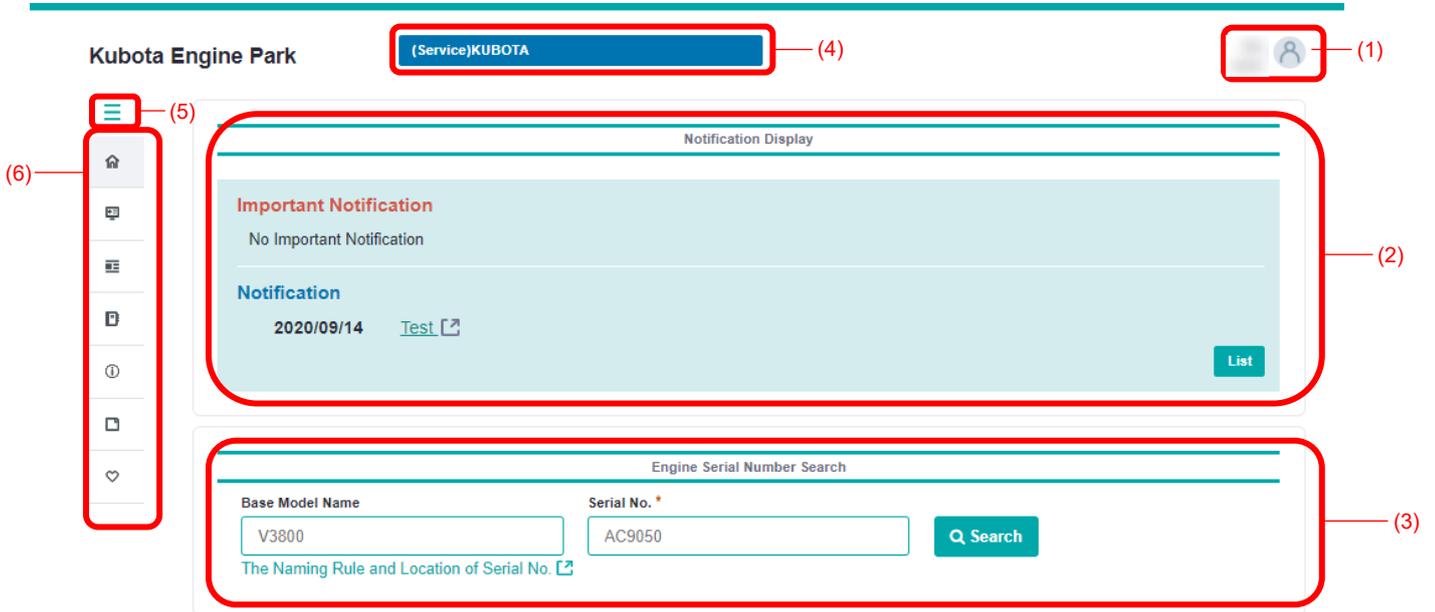
3. Site Top Page

This section explains site top page.

Fig. 4: Site top page

(1) Account menu button
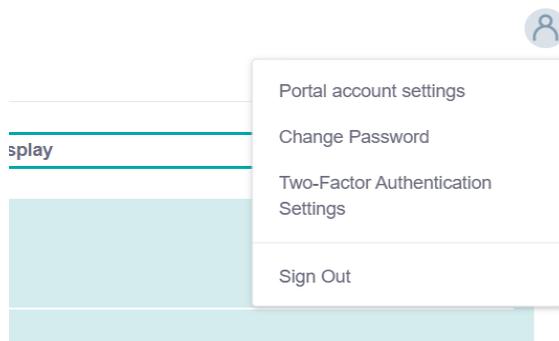Click here to display Portal account settings, Change Password, Two-Factor Authentication settings, and Sign Out.

Fig. 5: Account menu page

(2) Notification Display
Shows various notifications.

(3) Engine Serial Number Search
Enter the basic model name and serial number to search for engine information.

(4) Switch site
If the user belongs to multiple sites, use this to switch to another site.

(5) Menu Toggle Button
    Click to show or hide the navigation menu (6) on the left of the page.

(6) Navigation menu
    Displays links to various usable content menus.
    Click a content menu to display a link to the detailed menu.
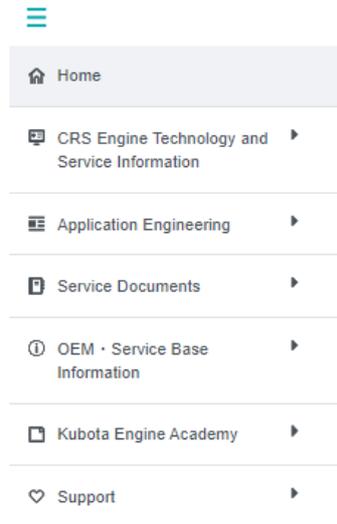
Fig. 6: Navigation menu

(7) Terms of Use
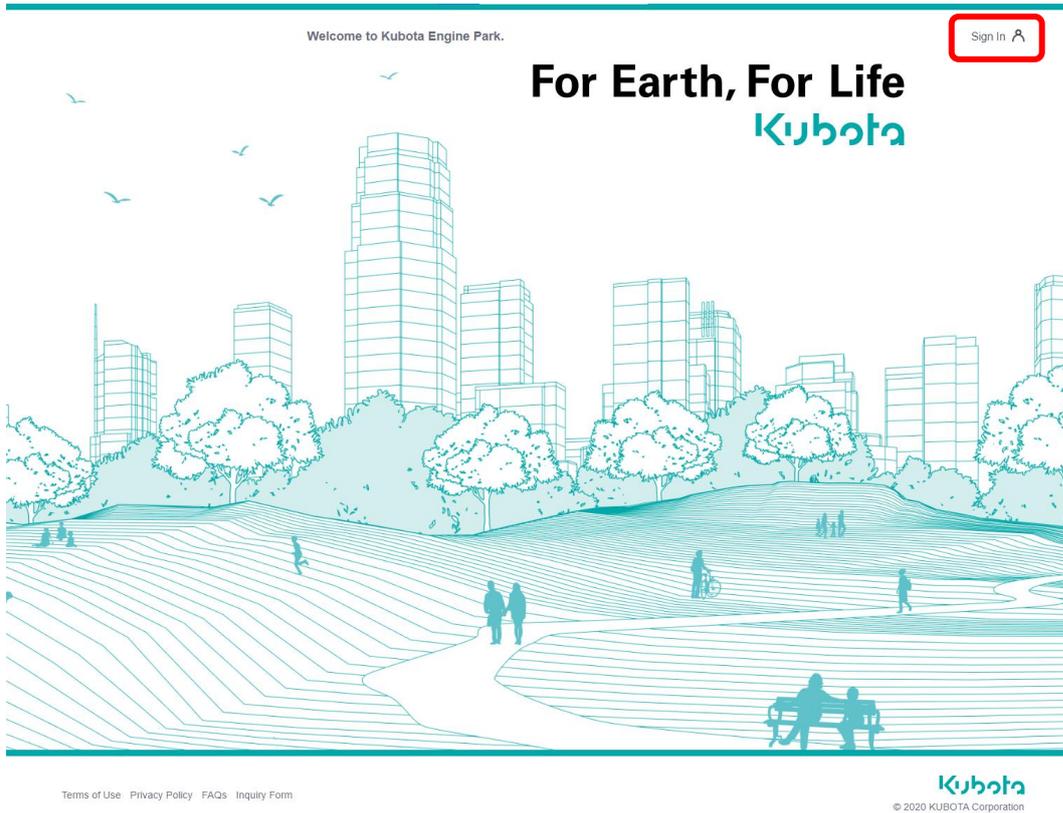   Click to open the terms of use of the site.

(8) Privacy Policy
    Click to open the privacy policy.

1. Login Procedure

Use the following procedure to log in to a registered account.

Procedure

[1] Click "Sign In" at the top of the Kubota Engine Park site top page.

Welcome to Kubota Engine Park.

Sign In

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Kubota

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[2] On the login page, enter the user name and password, and click "LOG IN."

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👤 User Name:

🔒 Password:

LOG IN

Forgot your Password?

FAQs | Inquiry Form

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[3] The following screen will appear to select the two-factor authentication method only when logging in for the first time. Please set it accordingly. (You can change it later*1)

The two-factor authentication options below are available. Please choose the one that is convenient for your environment.

> (1) Email One-time code : Receive an one-time code by email.
> (2) Authentication App : Receive an one-time code via the authenticator application※.

※The following three authenticator applications are available.
Please download the software from the AppStore or Play Store and set it up.
• Google Authenticator
• Microsoft Authenticator
• FreeOTP

(NOTE) iPhone, iPad, and Android smartphones and tablets are available.
Not available for PC or Mac.

How to change two-factor authentication settings after login *1
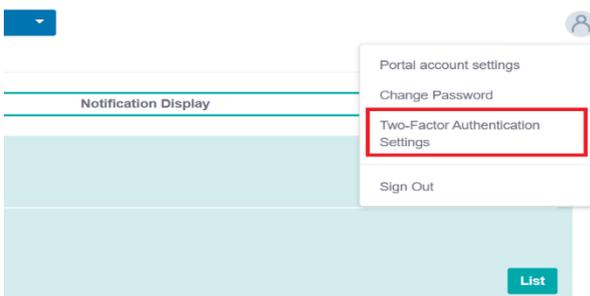
1. Click "Two-Factor Authentication Settings" icon in the upper right corner of the site top page screen.
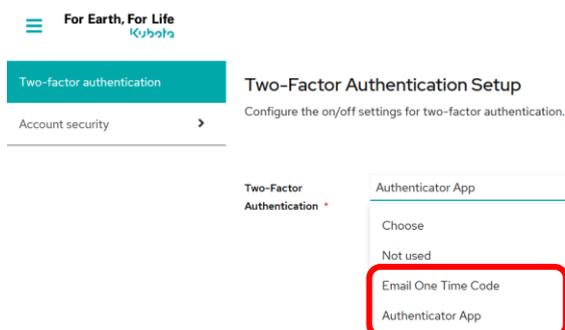
2. Select your preferred method and click "Save".

①When "Email One-time code" is selected

You will receive the 6-digit one-time code with the subject "Kubota Engine One-time code" at your registered email address as follow. Enter the code within 5 minutes and click "Log in".

Received email（example）

Click here to resend the one-time code.

Enter the 6-digit one-time code you received via email and click "Log in".

②When "Authenticator App" is selected

Ⅰ) When registering a new authenticator application or adding an application.
(The following screen will appear only when registering for the first time)

※Three authenticator apps are available.
Download one of them from AppStore or Play Store and set it up.
- Google Authenticator
- Microsoft Authenticator
- FreeOTP

※iPhone, iPad, and Android smartphones and tablets are available.
Not available for PC or Mac.

English ∨

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1. Install one of the following applications on your mobile:
   Google Authenticator
   Microsoft Authenticator
   FreeOTP
2. Open the application and scan the barcode:

Unable to scan?

3. Enter the one-time code provided by the application and click Submit to finish the setup.
   Enter the name of the device where you installed the authenticator app.

One-time code *

Device Name*

☑ Log out from other devices

Submit

Forgot your Password?

Scan the QR code with the QR reader in the application.
Enter the one-time code provided by the application and click "Submit".

Enter the name of your device in the "Device Name".
ex) iPhone, Android, iPad, etc.

Enter the 6-digit one-time code displayed on the authenticator application (below).

≡ Google Authenticator

検索...

135 125

148 841

272 329

Kubota Engine(DEV):
910 795
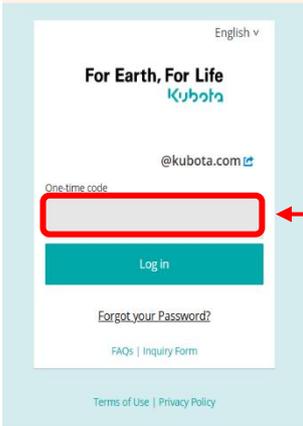
(Note)
From the second time, the input screen will be the same as the Email One-time code.

Enter the 6-digit one-time code displayed on the authenticator application and click "Log in".

Ⅱ）To delete a registered authenticator application

1. Click "Two-Factor Authentication Settings" icon in the upper right corner of the site top page screen.
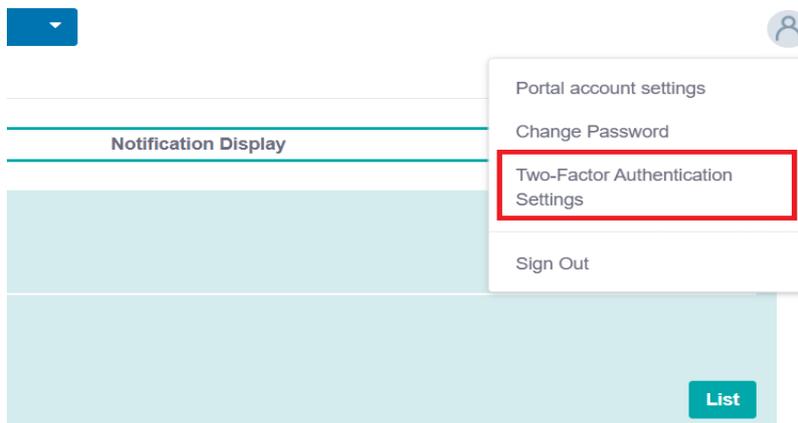
2. Click "Authentication App Setup" and select the app you want to delete.
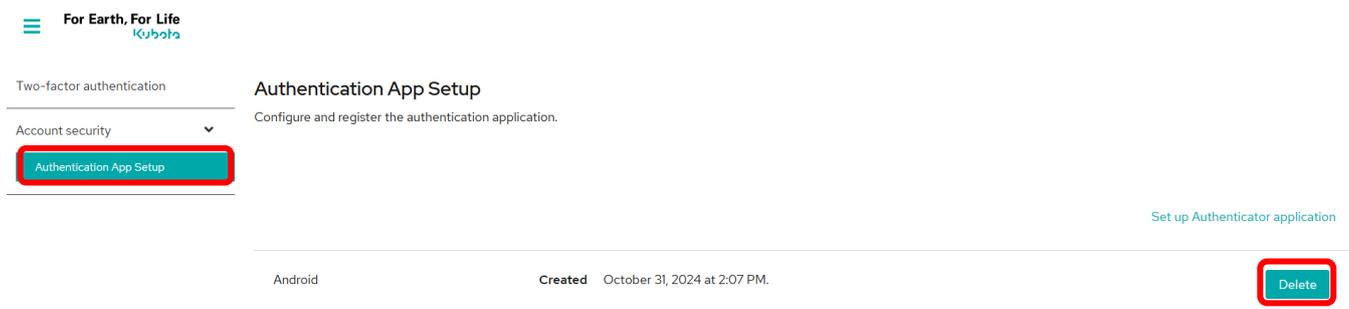
When your password has expired

> **Note**
>
> The password is valid for 90 days. After the expiration date, you will be redirected to the screen to update the new password.
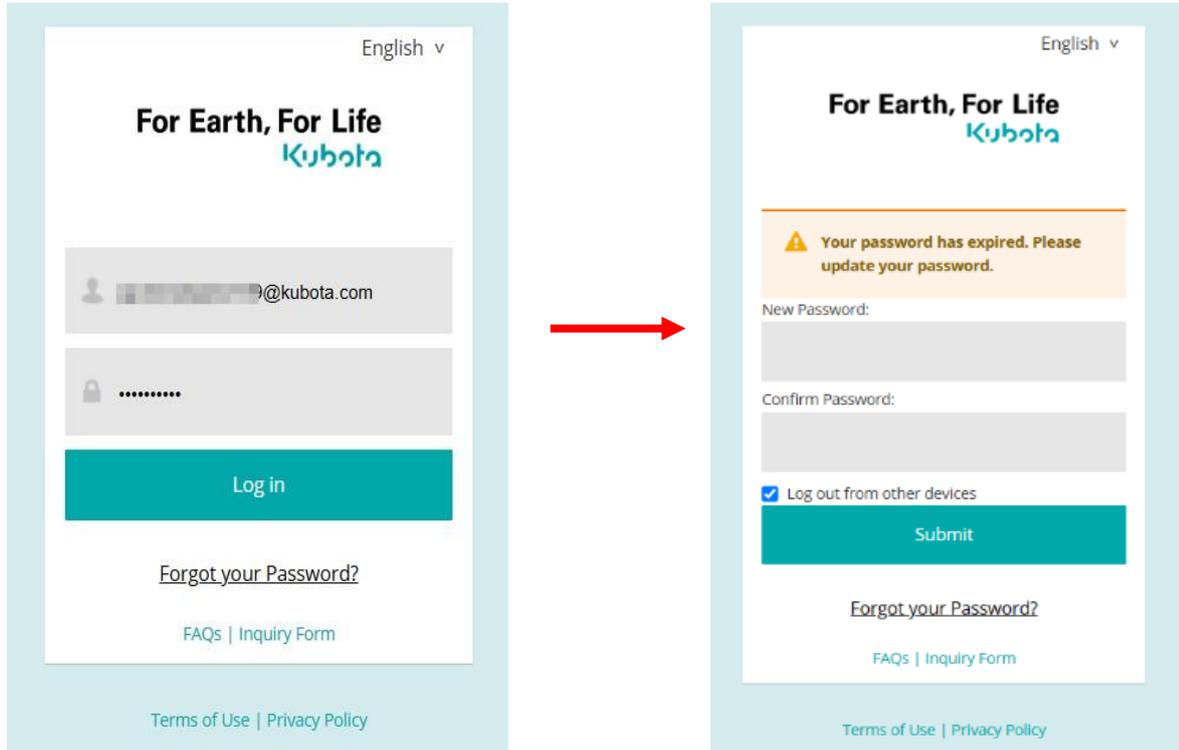
[4] After logging in, the site top page appears.
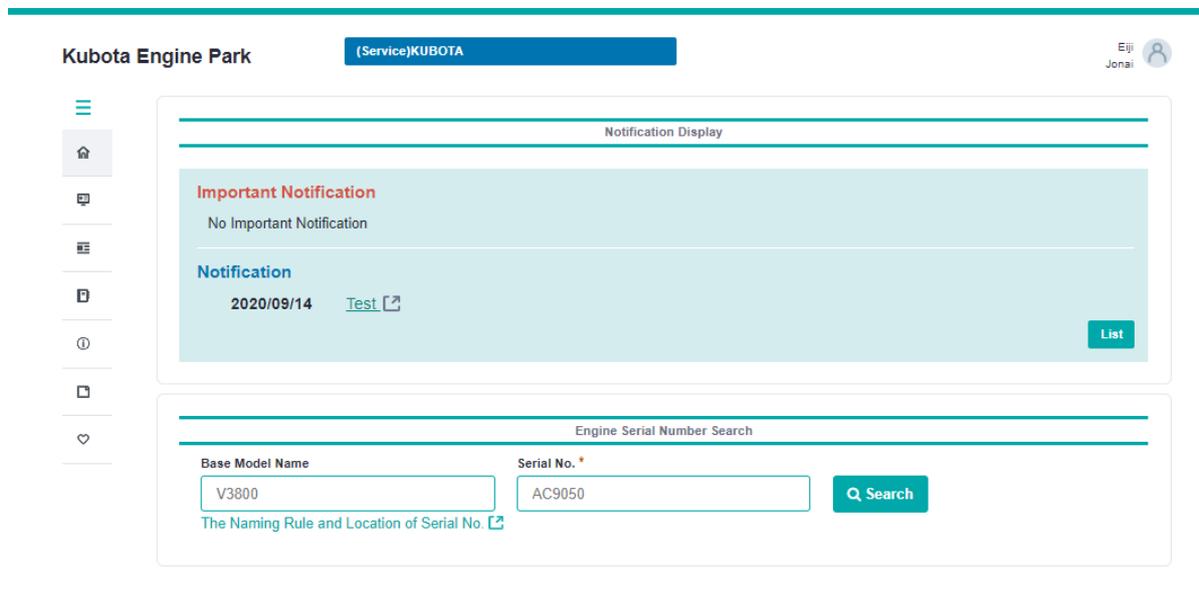
■ **If you forgot your password**

If you forgot your password, use the following procedure to reset it.

Procedure

[1] On the login page, click "Forgot your Password?"
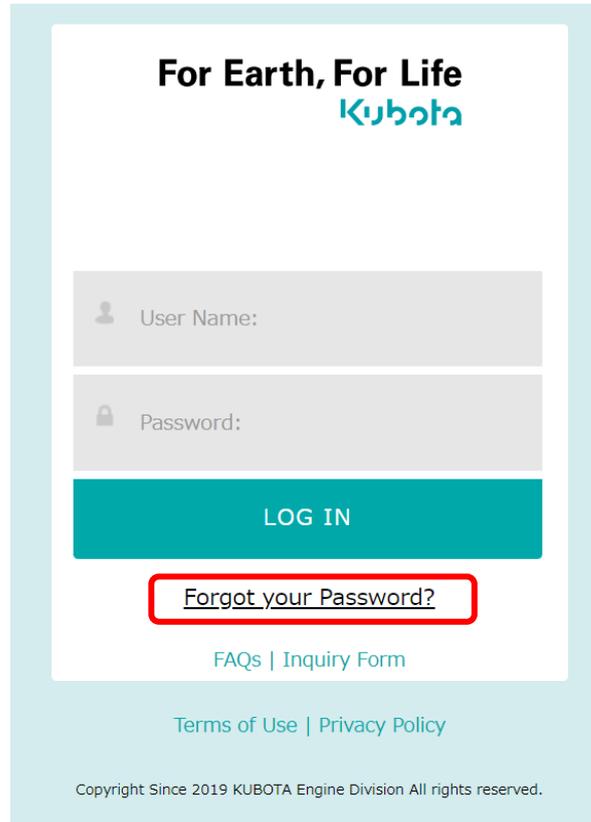
[2] Enter the registered email address, and click "Send."

[3] When completed, the following message appears at the bottom of the page, and a password reset email is sent to the entered email address.

The confirmation code that appears is used to reset the password, so be sure to take note of it.

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Language [English ⇕]

Password reset

An email was sent to the address you entered.

Click on the link in the email, and please enter the following confirmation code.

Confirmation code : IGZmKt

If you write down the verification code, please close it from the x button of your browser.

[4] Click the URL in the password reset email to open the password reset page. Enter the confirmation code and new password, and then click "Send."

Kubota Engine Park

Language [English ⇕]

Password reset

E-Mail Address

[▓▓▓▓▓@kubota.com]

Confirmation code

[   ]

New Password

[   ]

New Password (confirmation)

[   ]

[Send]

Note

The password must be at least eight characters long and use three of the following: numbers, uppercase English, lowercase English, and symbols.

[5] When completed, the following message appears and the password is reset.

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Password reset

Password reset is completed

Back

2. Logout Procedure

Use the following procedure to log out from the site.

Procedure

[1] Click at the top right of the site.
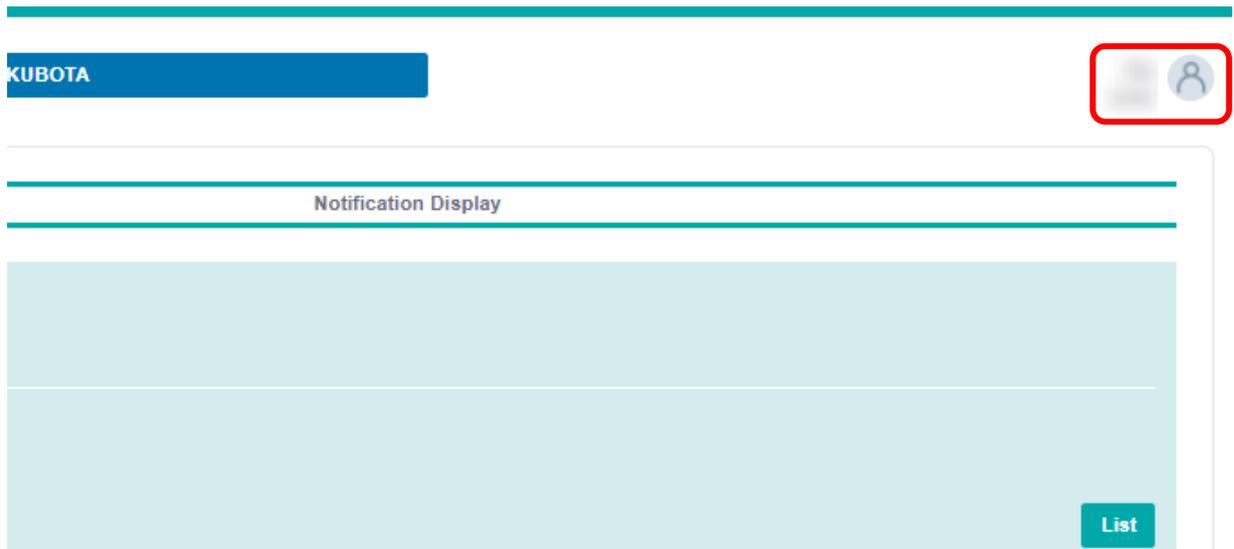
[2] Click "Sign Out" on the menu displayed at the top right of the page.
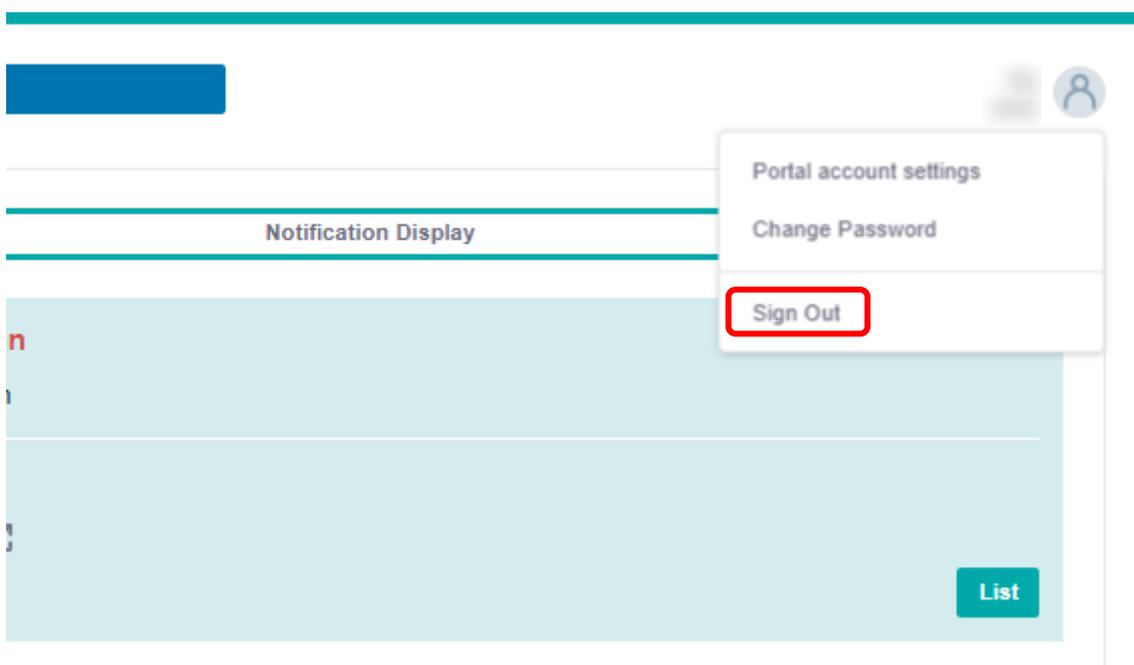
**[3] The user is logged out, and the Kubota Engine Park site top page appears.**
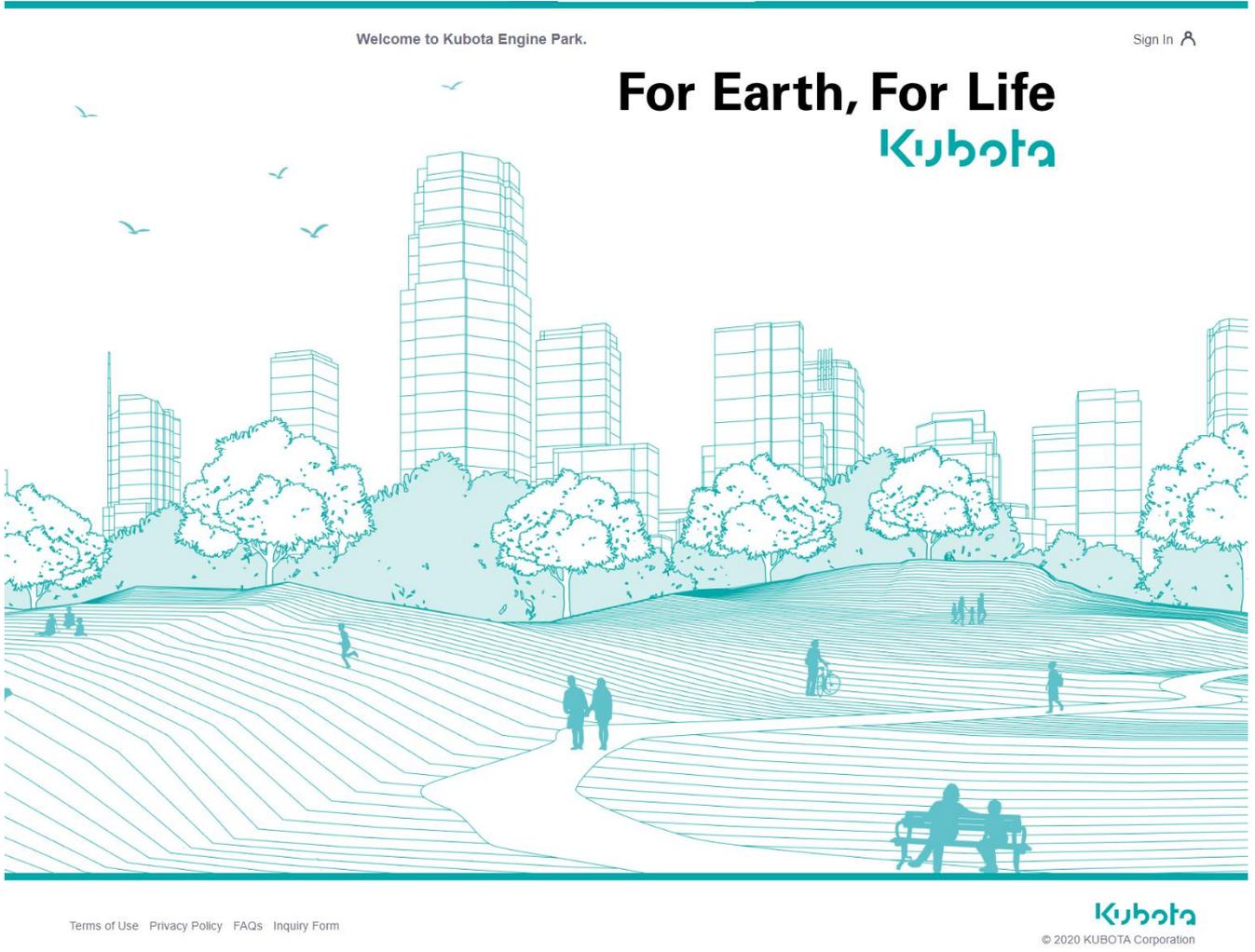
3 Account Settings

Configure the user account information and password.

1. Portal Account Settings

Use the portal account settings to change the settings of the user account information.
Use the following procedure to configure the portal account settings.

Procedure

[1] Click at the top right of the site.
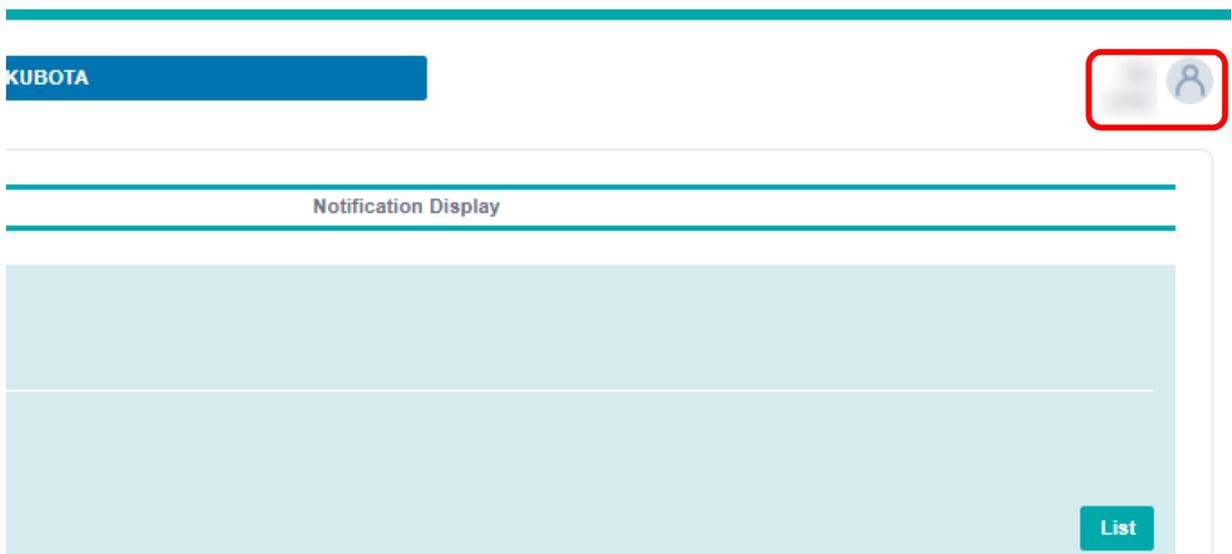
[2] Click "Portal account settings" on the menu displayed at the top right of the page.
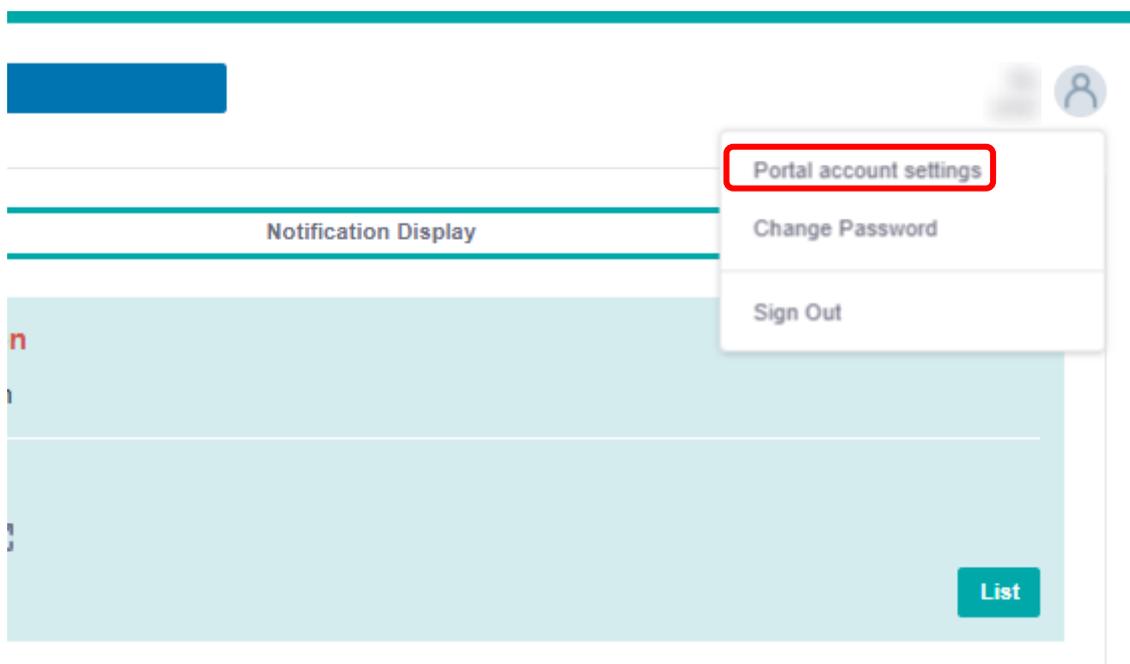
[3] Enter the information you want to change, and click "Update."

(1) Changing profile
(2) Notification email setting
(3) Default site setting

3 | Account Settings

(1) Changing profile

> **Note**
>
> Enter the required items indicated with an asterisk (*).

(2) Notification email setting

Please set the notification e-mail you want to receive for each category.

| Category		
General	◉ Yes	○ No
Serial Number Search	○ Yes	◉ No
CRS Engine Technology and Service Information	○ Yes	◉ No
Application Engineering	○ Yes	◉ No
Service Documents	○ Yes	◉ No
OEM/Service Base Information	○ Yes	◉ No
Kubota Engine Academy	○ Yes	◉ No
Service Operation Guideline	○ Yes	◉ No

> **Note**
>
> You can receive an email notification when a new announcement is posted. Please click "Yes" on the right side of the category you wish to receive, and then click "Update".

(3) Default site setting

If you belong to multiple sites, you can set the site to which you will be redirected immediately after login as the default site.

[4] Click "Update".

[5] After the settings are updated, the message "Success: Portal account has been updated" appears at the bottom of the page.
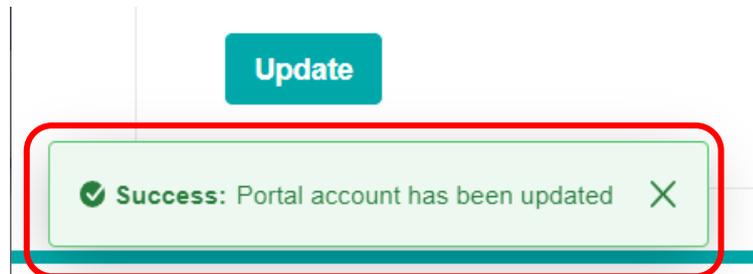
Note

・The e-mails are sent at 0:00, 8:00, and 16:00 (UTC), and you will receive the notification email as below.
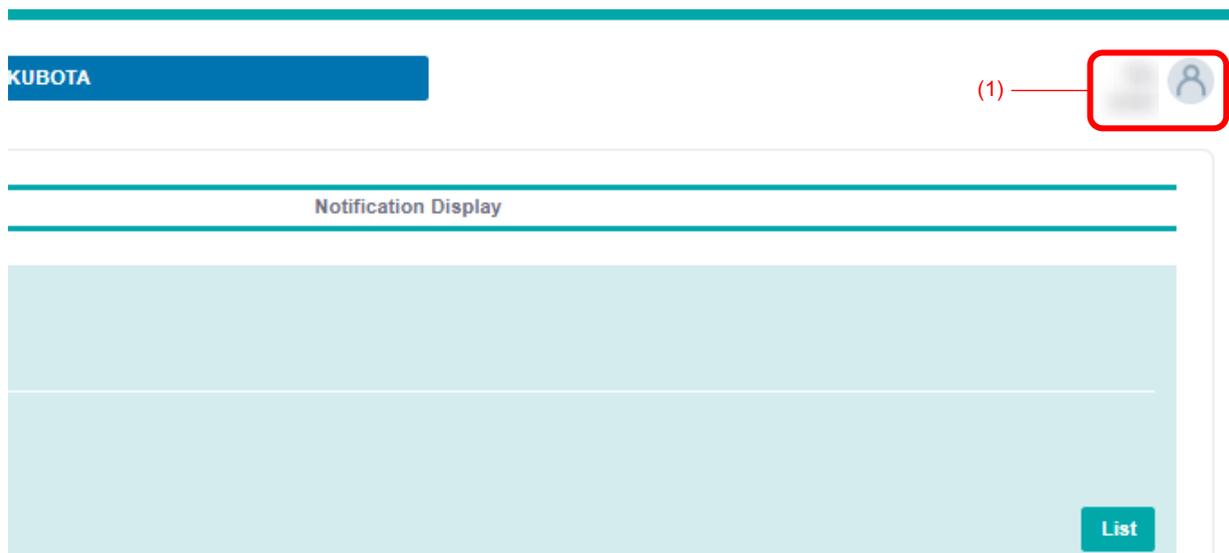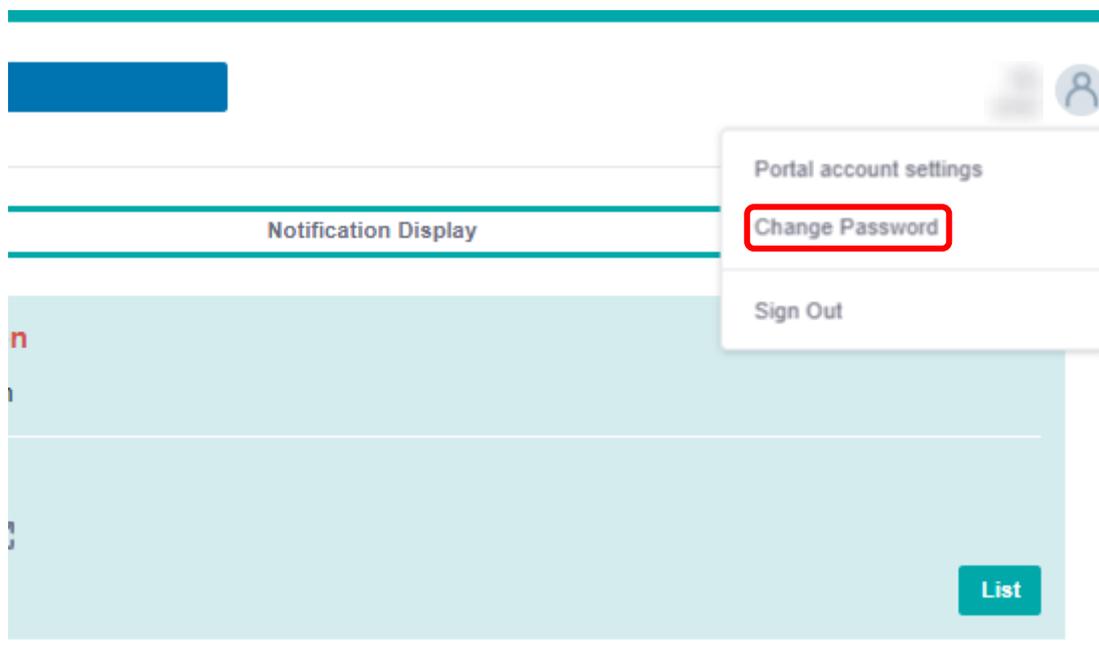
2. Changing the Password

Use this to change the password of the user account.
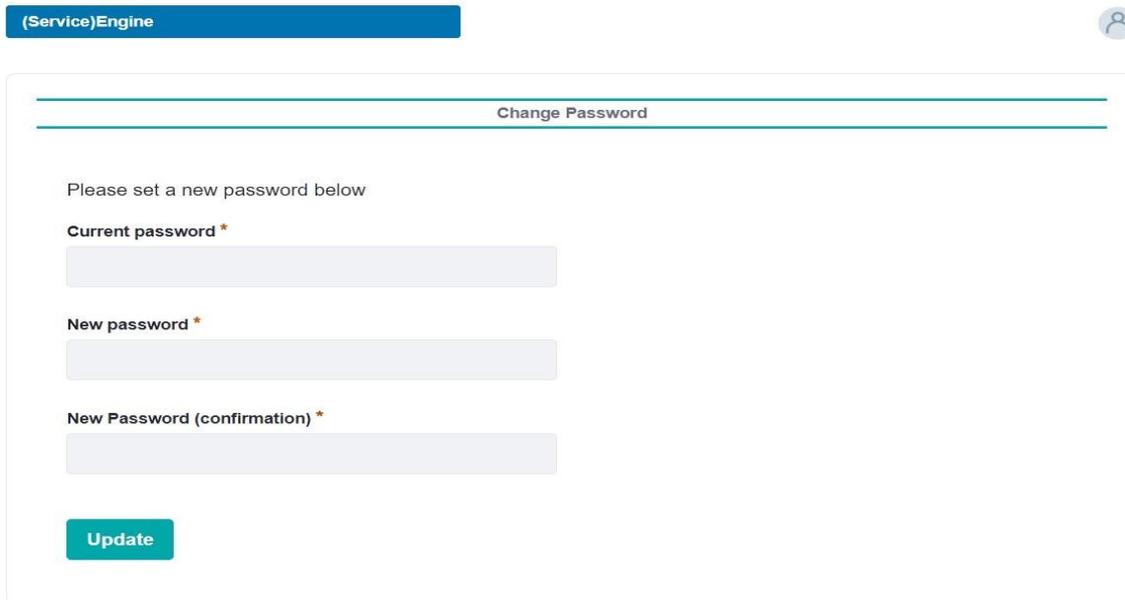Use the following procedure to change the password.

Procedure

[1] Click (1) at the top right of the site.

[2] Click "Change Password" on the menu displayed at the top right of the page.

[3] Enter the current password and new password, and click "Update."

Note

・Enter the required items indicated with an asterisk (*).
・The password must be at least eight characters long and use three of the following: numbers, uppercase English, lowercase English, and symbols.

[4] After the settings are updated, the message "Success: Password Changed" appears at the bottom of the page, and an email is sent notifying you that the password has been changed.

4 Inquiry

For information not listed in FAQs, contact the site administrator.
Use the following procedure to send an inquiry to the site administrator.

Procedure

[1] Click (1) on the left of the site top page, or hover the cursor over (2).

[2] Click "Support" to expand the menu, and click "Inquiry Form (to your administrator)."

[3] Complete the inquiry Title and Text fields, and click "Next."

[4] On the next screen, check that the entered information is correct. Then click "Transmission."

[5] After the transmission is completed, exchange messages at the registered email address.

Note

If you do not receive a reply due to the absence of a site administrator, for example, send an inquiry to the system management office using "Inquiry Form (to the system administrator)."

Revision History

■ First edition: Published October 26, 2020
■ Second edition: Published June 30, 2022
■ Third edition: Published August 31, 2022
■ Fourth edition: Published November 25, 2024

Contact Us

■ For questions or comments

・For questions about these guidelines, contact us using either of the following methods.

1. Contact the system management office using "Inquiry Form (to the system administrator)" on the portal site

2. Send an email to us
    kbt_g.kep-administrator@kubota.com

Publisher

■ Published by: KUBOTA Corporation Engine Division